

**SUBJECT: Q3 2019-2020 OPERATIONAL PERFORMANCE REPORT**

**DIRECTORATE: CHIEF EXECUTIVE AND TOWN CLERK**

**REPORT AUTHOR: PAT JUKES – BUSINESS MANAGER CORPORATE POLICY**

## **1. Purpose of Report**

- 1.1 To present to Executive a summary of the operational performance position for quarter three of the financial year 2019/20 (from September 2019 to January 2020).

## **2. Executive Summary**

- 2.1 As part of the development of the new performance system (PIMS), all strategic measures were reviewed, with new targets allocated at the start of 2019/20. Some measures are marked as “V” for volumetric – these are contextual measures which support targeted measures.
- 2.2 Quarter three’s performance shows significant improvement in a number of service areas, particularly in Housing Benefit Administration, Planning and Housing Maintenance. We still have challenges in Customer Services and Housing Voids, although resolution plans are in place for both of these services to bring them back to within their targets.

## **3. Main body of report**

- 3.1 Regular monitoring of the Council’s operational performance is a key component of the Local Performance Management Framework. This report covers key service performance measures identified by Members and CMT as of strategic importance.
- 3.2 The main body of the report is now found as two appendices:
- **APPENDIX A** – Detailed report of the council’s strategic performance, broken down by authority, directorate and service area.
  - **APPENDIX B** – Strategic quarterly measures table (all directorates)

## **4 Strategic Priorities**

- 4.1 Let’s drive economic growth; Let’s reduce inequality; Let’s deliver quality housing; Let’s enhance our remarkable place – As this report is purely concerned with service performance there are no direct impacts on Strategic Priorities, although clearly the better the performance the more services can contribute towards priorities.

## 5. Organisational Impacts

- 5.1 Finance (including whole life costs where applicable) - there are no direct financial implications as a result of this report. Further details on the Council's financial position can be found in the financial performance quarterly report elsewhere on the agenda.
- 5.2 Legal Implications including Procurement Rules – There are no direct legal implications
- 5.3 Equality, Diversity & Human Rights - Any impact of poor performance on individual groups is the responsibility of the relevant service area to consider. This report is simply a summary monitoring tool.

## 6. Risk Implications

- 6.1 (i) Options Explored – not applicable
- 6.2 (ii) Key risks associated with the preferred approach – not applicable

## 7. Members are asked to:

- 7.1 a) Comment on the achievements, issues and future concerns noted this quarter
- 7.2 b) Agree that relevant portfolio holders place a local focus on those highlighted areas showing deteriorating performance

**Is this a key decision?** No

**Do the exempt information categories apply?** No

**Does Rule 15 of the Scrutiny Procedure Rules apply?** No

**How many appendices does the report contain?** Two – Appendix A and B

**List of Background Papers:** None

**Lead Officer:** Nathan Walker – Senior Corporate Performance and Engagement Officer - Ext 3315